



JCCP Board of Trustees Meetings

Date of meeting: 18th September 2024- 13.00 – 15:00

Minutes

Paul Burgess	✓
Claire Cherry	Apologies
Victoria Brownley	✓
Andrew Rankin	✓
Joan Scott	✓
Clare Kiely	✓
Dawn Knight	Apologies
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	✓
Paul Charlson	✓
Sally Taber	✓
John Underwood	✓
Tracey Bell	✓
Mark Mikhail	✓
Victor Ktorakis	✓
Dr Elaine Sassoon	✓
Sharron Brown	✓
Dr Martyn King	✓
Mark Hope	Apologies
Wojciech Konczalik	Apologies
Cheryl Pitcher	✓
Gillian Kennedy	✓
Maria Christdou	Apologies
Dr John Elder	✓

1. Welcome and Apologies

Apologies – see above.

2. Declarations of Interest

No additional declarations were noted.

Forms to be sent to Victoria Brownlie and Dr Clare Kiely for completion - DS

3. Minutes of JCCP Board of Trustees – 27th March 2024.

The minutes were agreed.

4. Minutes of JCCP Strategy Awayday – 12th June 2024

The minutes were agreed.

5. Welcome to Victoria Brownlie

DS welcomed Victoria to the Trustee Board.

6. Matters arising – DS

a. CPSA designated Trustee

Dr Alex Woollard has stood down. DS thanked Alex for excellent contribution to JCCP development. It was noted that Dr Clare Kiely will replace Alex as the official CPSA Trustee representative to the Board. . DS welcomed Dr Kiely in absentia.

b. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances are currently around £136,000. Outstanding invoices are £12,500. Usual outgoings being met.

DS noted that the £10,000 expected from sk:n had now been written off as the company has gone into administration. DS/PB talking to the organisation's new owners Optical Express.

DS reported that negotiations had been completed with HealthXchange who joined as a new Corporate Member in September 2024 (fee £10,000).

c. JCCP Business Management Changes

PB reported that recent discussions with Hamilton Fraser had resulted in a major reorganisation of JCCP support activities (Practitioner Register, Marketing and Communications, Meeting Administration). These will all be managed by the team at HF under the management of Zoe Cooper. JCCP and HF have agreed a new management contract. DS thanked HF for their engagement in this process.

d. Remote Prescribing

DS reported that a series of meetings had been held with regulators and the NMC on issues around remote prescribing. DS reiterated the JCCP position that remote prescribing should never be used for 'elected non-surgical practice'. DS reported that the NMC has indicated alignment to this principle and will now commence statutory consultation with stakeholders and members of the public. This process has now started, and a stakeholder event will take place with the NMC on 2nd October 2024. It is hoped that this process will be completed by the end of 2024 and the NMC will announce its new position. It is anticipated that the HCPC would follow suit.

John Elder reported that a number of non-healthcare professional groups have been opposing this position. Such groups promote the continued use of remote prescribing for non-medics and had issued misleading advice on this matter (and used NMC branding to do so). The meeting expressed concern at this.

e. Best Practice in Insurance

DS/EH reported that this document had now been completed and submitted to DHSC for review. DS thanked EH and all other contributors for their support in this area.

f. HIS Developments

DS and JE reported on developments in Scotland. A new body called the 'Scottish Cosmetic Interventions Group' has been formed involving aesthetic practitioners and EHO's from Glasgow and Edinburgh. EHO's in Scotland were now also working with EHO's in England.

JE reported that the Scottish Government was looking at emergency legislation to limit the use of prescription only drugs by non-medics.

g. KOL New Appointments

DS reported that the JCCP had made three new KOL appointments:

Dr Patrick Treacy, Dalvi Humzah and Julie Scott. All had been sent terms and conditions for KOL's. JU suggested that the JCCP reviews our KOL portfolio as part of its marketing and communications activities. Agreed.

h. Oversight Committee

MK reported back on informal discussions held about establishing an 'Oversight and Scrutiny Committee' for the JCCP. Its purpose would be to react to significant fast-moving issues and to deal with areas where there were implications that might impact across a number of JCCP committees. DS indicated that this was part on the ongoing review of JCCP governance structures. This new Committee would be chaired by the JCCP Vice Chair. Other members would be JCCP Committee Chairs. Agreed in principle. **Action: PB send out paper to Trustees for review.**

7. Formal Business

a. Updated Risk Registers

Agreed and noted.

8. Items for Discussion

a. Complaints Update – ST/DK

ST reported that the number of complaints was increasing rapidly and that a report would be circulated to Trustees once ready. **Action: ST/DK**

b. Complaints Portal

The excellent work undertaken by ZC was noted. MK suggested that further work needed to be done on more effective reporting systems around complaints linking various activities carried out by a range of groups. **Action: MK to discuss with ST/ZC.**

c. Complaints meeting 30th August 2024

ST/DS reported that this meeting had taken place. An agreed series of steps to manage the increasing resource pressure on the JCCP in this area have been produced. **Action: Update report to go to next Trustee meeting – ST and DS.**

d. Other Complaints Updates

ST reported that Channel 4 had been in touch about a programme being prepared around complaints and training providers in aesthetics. JE asked for further information on this. **Action: ST to circulate information.**

VB indicated that the BBC would be happy to support activity in this area. **VB to discuss with ST.**

EH raised issue around 'conflicts of interest' for insurance companies using databases to recognise training activity and cross reference to complaints received by the JCCP. DS stressed the importance of separating out the two to avoid legal issues. It was agreed that there was no inherent conflict of interest with regard to EH's verbal declaration.

9. Items for Information

Safety in Beauty

VB noted that there had not been major meetings in this area but working relationships were excellent. Meetings had been held with the group led by VB to determine emerging issues. **Action: Update at next meeting – VB.**

Political Activity and Regulation Update

DS reported that there had been a number of delays in publishing the results of the DHSC consultation process due to the General Election but that informal soundings had suggested that this area of activity will be reviewed by the new Minister – Karin Smith in the early Autumn and hopefully results announced in November 2024.

10. Committee Updates

Education & Training Committee

Committee Update Sheet – noted.

MJL noted that an issue with AI recording had been identified at the last Committee from a member not able to attend. It was noted that this was not acceptable practice for any JCCP meetings.

MJL also reported back that a Task and Finish sub-group of the Committee had completed its review of future standards. The report was received by the Committee. MJL advised that the report will be sent to the DHSC to assist with the next stage of the licensing process.

MJL also reported that a dentist Dr Jalpesh Patel had been added to the Committee's membership. AR noted that Jalpesh was very supportive of the JCCP and had published a number of videos for the JCCP.

New Applications to Register of Approved Education and Training Providers – MJL noted an increasing number of applications coming forward for review. Recent approvals had included Interface Aesthetics and Acquisition Aesthetics. VCTC had been reapproved as an awarding body; OTHM was currently engaged in a similar process.

Marketing & Communications Committee

Committee Update Sheet – noted.

JU reported that the last meeting of the Committee had been cancelled but the next one was programmed to go ahead. However considerable activity had been taking place including the following:

- New KOL's appointed and profiles now on website.
- All JCCP social media websites performing well.
- New Instagram platform in place.
- Various JCCP's guides now published on websites.
- Newsletter been issued and getting noticed.
- JCCP down to attend a series of autumn events in aesthetics with speaking slots at most.

Dr Elaine Sassoon reported that BAAPS was pushing JCCP membership. **Action: AR agreed to report back on the outcome of this strategy at next meeting.**

Practitioner Register Committee

AR provided a detailed update and indicated that the Practitioner Register Programme and audit system was working well and that numbers had increased to 920. The PSA remain satisfied with all applied procedures.

Corporate Membership Committee

Noted that this Committee had not met recently but the next meeting was scheduled for 26th November 2024.

CAG Update

Committee Update Sheet noted.

AR reported that the two sponsored projects were now completed:

- Galderma – Supply of dermal fillers.
- Wider supply issues and ordering – Church Pharmacy.

Other projects now being worked on included:

- Quantified prescribing guidelines.
- Prohibiting BBL activities using EHO enforcement notices.

11. CPSA Update

DS noted earlier report about Dr Alex Woollard standing down and announcement that Dr. Clare Kiely would be his replacement.

DS then discussed the up and coming need to update the 'CPSA Clinical Standards' alongside updating the JCCP Education and Training Competences. It was agreed that the review of both sets of standards should be undertaken contemporaneously with cross membership from any future standard-setting group/s established by the JCCP and CPSA - Agreed.

12. Any Other Business.

DS asked the Trustees to reaffirm its previous policy decision not to admit non-medical practitioners to part A of the register until there are explicit Government announcements about new Licensing standards – Unanimously agreed.

DS/MJL noted that the Education and Training Committee (as part of its recently published Task and Finish Group on further standards/route to qualification) had agreed 4 significant routes to achieve qualifications or to provide evidence of meeting the new DHSC standards (once they are developed and published). At this point AR was asked to leave the room as he had directly participated in a one of the JCCP's approved 'Fast Track Programmes'. The Board agreed that all 'students' who had successfully completed a JCCP Fast Track programme (and had completed the same prior to the implementation of the new licensing scheme in England) should be considered to have met the theory and practice outcome competencies associated with JCCP's Level 7 standards (2018).

ST noted that the Royal Society of Medicine had now recognised aesthetics as an activity and had established a new Section for Medical Aesthetics.

13. Dates of next meetings

13th November 2024 13.00 – 16.00 – by Teams