



# JCCP Board of Trustees Meetings

Date of meeting: 15<sup>th</sup> January 2025- 13.15 – 15:00

## Minutes

Paul Burgess	✓
Claire Cherry	Apologies
Victoria Brownlie	Apologies
Andrew Rankin	✓
Joan Scott	✓
Clare Kiely	Apologies
Dawn Knight	✓
David Sines	✓
Eddie Hooker	✓
Mary Lovegrove	Apologies
Paul Charlson	
Sally Taber	✓
John Underwood	✓
Tracey Bell	Apologies
Mark Mikhail	
Victor Ktorakis	✓
Dr Elaine Sassoon	✓
Sharron Brown	✓
Dr Martyn King	✓
Mark Hope	
Wojciech Konczalik	
Cheryl Pitcher	
Gillian Kennedy	
Maria Christdou	
Dr John Elder	✓

Kimberley Cairns	✓
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# 1. Welcome and Apologies

Apologies – see above.

# 2. Declarations of Interest

No additional declarations were noted.

# 3. Minutes of JCCP Board of Trustees – 13<sup>th</sup> November 2024.

The minutes were agreed.

# 4. Matters arising – DS

## a. Finance Update - PB

PB provided a summary of the latest JCCP finance position. Bank balances are currently around £135,000. Outstanding invoices are £12,500. Usual outgoings being met. With all incoming payments and outgoings in system then JCCP balances should not fall below £100,000.

DS noted that there were three training companies in the pipeline to be assessed and if successful this would add £21,000 to JCCP balances in the next few months.

AR asked if there was a need to align the JCCP financial year which runs from December to January to April to March as is standard practice in public bodies. **Action PB** to discuss with JCCP accountant.

PB informed the Trustees that a budget for April 2025 through to March 2026 would be presented to the March meeting of the Board Trustees for approval. **Action: PB/DS.**

## b. Oversight Committee

MK reported back on the proposal to create an ‘Oversight and Scrutiny Committee’ for the JCCP. Its purpose would be to react to significant fast-moving issues and to deal with areas where there were implications that might impact across a number of JCCP committees. DS indicated that this was part of the ongoing review of JCCP governance structures. This new Committee would be chaired by the JCCP Vice Chair. Other members would be JCCP Committee Chairs.

PB referred the Trustees to the additional paper circulated that set out the role of the Oversight Committee in diagrammatic form.

Trustees unanimously approved the establishment of this new Committee.

**Action:** Oversight Committee to be established from April 2025. **Action: PB/MK. PB/MK to meet JCCP Committee Chairs** in February/March 2025 to sign off final operational details and to agree frequency of meetings.

### c. Dental Sector and Aesthetics

No update in this area as Tracey Bell has sent apologies for this meeting.

### d. EGM

DS summarised the agreements reached at the EGM to extend the periods of office of the Chair, Vice Chair and Trustees of the JCCP for a third consecutive 4-year period. A detailed discussion took place on the implications for current officers and Trustees. It was agreed that a paper on 'Succession Planning' be produced for the March 2025 JCCP Trustee meeting. **Action: DS/PB.**

### e. Aesthetic Awards

JU/PB provided an update on the JCCP application for the Aesthetic Awards which had been successful and shortlisted. The application relayed to the new JCCP Complaints Management system. JU encouraged all Trustees to vote for this application via the Aesthetic Awards website. **Action: ZC** to circulate link.

## 5. Formal Business

### a. Updated Risk Registers

Agreed and noted.

### b. Resignation – Sharron Brown – BAMAN representative

DS noted with regret the resignation of Sharron Brown as the BAMAN representative on the JCCP Trustee Board. SB indicated that the resignation was due to changes at BAMAN on Directors and Management Board membership. DS placed on record his strong appreciation and thanks for the input made by SB in her role as a JCCP Trustee. These sentiments were supported and endorsed by all Board members. DS extended a personal invitation to SB to join the Board of Trustees as a non-voting advisor. **Action: DS/SB** to discuss separately. DS noted that the JCCP had now signed a MOU with BAMAN and looked forward to receiving notice of a new Trustee nomination.

### c. JCCP 2024 Annual Report/Response to the PSA

DS noted that this was now being prepared as required the PSA. The JCCP response will be submitted by the end of January, 2025. **Action: DS to submit to PSA.**

### d. JCCP Annual Report

DS advised that the draft 2024 JCCP Annual Report had been circulated to all Trustees and requested any responses or comments back by 25<sup>th</sup> January 2025. **Action: DS/All Trustees.**

## 6. Items for Discussion

### a. Complaints Update – ST/DK

ST reported that due to work pressures and holidays that a report could not be prepared for this meeting but would be circulated to Trustees next week. **Action: ST.** DS then went on to record his thanks to DK and PC who at short notice had responded to a request from BBC Breakfast News to comment on the case in Hull of a 'bogus doctor' and treatment administered to a member of the public. DS also extended his thanks to JU for his assistance in securing this interview. DK had managed to deliver an excellent interview on the importance of the public protection/patient safety work being transacted by the JCCP.

DK/AR then discussed matters relating to the real importance of the work now being undertaken with EHO's and more recently the Police with regard to complaints and illegal activity. With so much activity now being undertaken by the JCCP in the complaints area, AR suggested that a meeting be held with the ASA to review action and to develop a new approach moving forward. This was agreed by everybody. **Action: AR/DK/ST.**

#### **b. Complaints Portal**

See above.

## 7. Items for Information

### **Safety in Beauty**

No report in this area due to apologies of key members.

### **Political Activity and Regulation**

DS presented detailed reports on the following:

#### **Scotland**

DS welcomed the recent publication of proposals by the Scottish Office on regulation. DS has been working with the Scottish Office for many months in this area. It was noted that the proposals out for consultation resonated with some of the work being transacted in England but had gone further on matters of proposed regulation (by HIS) and clearly differentiated between regulated health care professionals and non-healthcare practitioners. DS noted that the JCCP had submitted its response to the request from the Scottish Office consultation. JE and DK advised the Trustees of the level of unprofessional and unacceptable social media posts that were being shared in Scotland by people opposed to the regulation proposals, and in particular the abuse being directed at some named aesthetic nurses.

#### **England**

DS provided an update on the consultation process in England. There has been considerable delay in publishing the results of the 2023 DHSC consultation on regulation and the JCCP has expressed its concern on this to key civil servants. The recent publicity around some of the 'botched surgical interventions' has raised the profile and need for the urgent implementation licensing again. Feedback suggests that the Government may well introduce emergency legislation in this area in the near future. The JCCP has expressed support for this but has unequivocally reminded the Government that it must also act to license non-surgical procedures cited in the 'Yellow' and 'Green' categories. The JCCP will monitor the actions in this area and if the Government's response is not deemed to be appropriate will look to increase its PR activity to seek urgent regulatory change in the interests of public protection and patient safety. **Action: DS/JU to review end of January/early February 2025.**

#### **NMC – Remote prescribing**

DS reported that the NMC in the last week had acted on this issue in the last week with reference to a breach in practice of an aesthetic nurse involved in unsafe prescribing practice. DS welcomed this action and indicated that the NMC was likely to produce a policy statement in this area by the end of January 2025. **Action: DS report back at next meeting.**

## 8. Committee Updates

### **Education & Training Committee**

DS noted the apology from Mary Lovegrove for the meeting but provided the following update:

- The Committee is currently reviewing 3 applications from training providers.
- A sub- committee has produced a paper defining what is meant by CPD in the aesthetic sector – circulated to Trustees – please comment back to DS/MJL by end of January 2025.  
**Action: Trustees.**
- Linda Strachan has been appointed to the Committee to represent Scotland.

### **Marketing & Communications Committee**

Committee Update Sheet – noted.

JU reported that the Committee is due to meet on 20<sup>th</sup> January 2025. Some key areas of activity are currently under review:

- Presentation of the Annual Report on Complaints.
- JCCP activity on social media.
- Information provided to Trustees to use when approached by the media – Simple Q and A sheet to be produced.

### **Practitioner Register Committee**

AR reported that there had not been a recent meeting of the Committee but that the register was very ‘healthy’ with the number of practitioners registered now standing at 1037. Processes continue to be in place for ‘deep dive’ reviews and audits of the Practitioner Register.

### **Corporate Membership Committee**

This Committee has not met recently. A meeting is now scheduled for 12<sup>th</sup> February 2025. Action: PB report back to next meeting.

### **CAG Update**

AR reported that a number of projects had recently been completed, the latest one being on manufacturers recommendations on quantities of filler to be administered to individual patients during each treatment session. There has also been a good response from pharma companies on advising which fillers should or should not be used for BBL procedures. **Action: AR to chase final responses and work with pharma companies on a ‘Press Release’ and statement for publication on social media.**

AR then reported that the next major area of activity for CAG will relate to PRP. A ‘Task and Finish Group’ has been set up for this purpose. **Action: AR to report back to next meeting.**

DS informed Trustees that the JCCP would be meeting the CPSA next month to agree an action plan for updating standards and practice-based competences. **Action: DS report back at next meeting.**

## 9. CPSA Update

DS reported that there is no report in this area as the new Chair of the CPSA – Dr Clare Kiely – Consultant Dermatologist was unable to attend due to clinical commitments. DS indicated that Dr. Kiely had requested if future JCCP Trustee Board meetings could be moved to ‘Thursdays’ to enable her to attend. **Action: Agreed by all Trustees. DS to issue new dates.**

## 10. Any Other Business.

Joint CIEH/JCCP training event for EHO’s to be delivered at the end of March 2025. **Action: AR to inform Trustees of the date.**

## 11. Dates of next meetings

March 19<sup>th</sup> 2025 – 1300 -1600  
May 22<sup>nd</sup> 2025 -1300 - 1600  
July 24<sup>th</sup> 2025 -1300 - 1600  
September 18<sup>th</sup> 2025 -1300 - 1600  
November 27<sup>th</sup> 2025 -1300 - 1600  
January 22<sup>nd</sup> 2026 -1300 - 1600  
March 19<sup>th</sup> 2026 -1300 - 1600